

LRSA Executive Meeting Agenda and Minutes

July 23, 2024

Hosted by: Evelyn Dean (President)

In Attendance:

Evelyn Dean (President)

Bob Clement (Vice President)

Len Rhodes (Treasurer)

Ian Wilcox (Secretary)

Brent Flanakin

Regrets:

Joanne Clement

Agenda and Minutes

1. Review of Agenda

Moved: Bob

Seconded: Len

Carried

2. Review of Minutes from June 26, 2024

Moved: Len

Second: Bob

Carried

3. Follow up Regarding Recent Drainage Work at Piett's and Clement's:

- Additional work is needed at Piett's to complete the project (infilling the new ditch with gravel up to grade, top dressing). Work to be completed on Monday with an upset limit of \$500 for work beyond the project's initial scope. The project was effective in clearing roadside water ponding following recent rains.
- Work at Clements to deepen the existing ditch and to add a berm was completed and preformed well following recent rains.
- Further discussion identified the culvert under Mill's driveway as a priority for next year's work plan as it is under-sized , is sloped in the wrong direction, and a barrier to handling high flows. The under-road culvert at Flanakin's was also identified as a possible priority for up-sizing given current development of the Hotari property.

4. Budget:

- There was agreement to approve the 2024/ 2025 Budget with no increase.
- There was discussion regarding the Road Snow Removal category noting its reserve amount has increased substantially following two years of below average snowfall. A recommendation was made to cap the snow removal surplus at 50% of the annual budget for that category (i.e., with an annual budget of \$4,600 the reserve would be capped at \$2,300). A further recommendation was made to transfer the outstanding surplus to the Future Capital reserve (\$3,663.56). Both recommendations will be presented for approval at the September AGM.
- Driveway Snow Plowing finances were discussed, noting this work is beyond the scope of the LRSA and is simply offered as a value-added service. Expenses for the past year were \$3,344.80 and revenue collected was \$5,200 resulting in a year-end surplus of \$1,855.20. It

was recommended the surplus be rebated to the participating landowners in the amount of \$142.71/ property.

Snow Removal Rebates:

Moved: Evelyn

Second: Bob

Carried

- Ian presented the case for investment in a new financial spreadsheet design to better track Association finances, allow for better decision making, and greater accountability to the membership. As full disclosure, the proposal is for Ian's daughter (professional financial manager with an aptitude for spreadsheets) to develop a redesigned spreadsheet for the Treasurer's use. An upset limit of \$200 was approved.

Moved: Brent

Second: Evelyn

Carried

Three member of the Executive are authorized as signing authorities for the Association. Currently Len Rhodes, Ian Wilcox and Floyd Wilcox are signing authorities. It is proposed that Floyd be replaced by Evelyn Dean. Len will schedule a time with TD Bank to make this change.

Bank Signing Authority

- Moved: Bob

- Second: Len

- Carried

Note that the official name of the Association's bank account should be changed to add the word "South."

5. By-Law Committee Update

- Table of contents has been added.

- Added list of add hoc committees has been added noting all committees could be subject to change

- Added shoreline protection where it specifically protects the road as part of the Association's purpose. Also included specific details about the shore protection project and emphasized that the rock revetment is not to be modified in any way by individual property owners.

6. Other business

Brent brought up the matter of the "vagrant" who was on the road and several private properties last week, and the subsequent police action. Brent will raise this matter at the AGM with suggestions for residents in the event of future incidences.

Question regarding recently installed rocks blocking vehicle access at the bridge: It is believed the municipality installed rocks and no parking signs in response to complaints. Evelyn has scheduled a meeting with the CAO to get clarity regarding ownership of the parkette at the bridge, recently installed signs, snow plowing at our road entrance, the status of the under-road culvert replacement, etc. She will invite the CAO to attend a future LRSA meeting to address questions.

Adjourn

