

**Lakeshore Road Association Meeting Minutes- AGM
Saturday July 15, 2017 3:30pm**

Present: Robert and Joanne Clement (hosts for today's meeting)
Evelyn Dean and Bob Pugsley
Wayne and Elizabeth Park
Floyd (President) and Mary Wilcox
Nancy and Brent Flanakin
Valerie Brodrick
Carolyn Mills
Chuck and Marge Stevens
Ted and Cheryl Cash
Andrea and Doug Kearns
Richard Love (tenant)
Ian and Paula Wilcox

Regrets:

Len (Vice President) and Nancy Rhodes
Michael Bester
Don Wilson

Ian Wilcox spoke on behalf of the president Floyd Wilcox.

1. Background information regarding the road. - Floyd has put together a few notes regarding the history which is important because how the group evolved explains some of the issues we will have to deal with moving forward.
 1. Road Association has existed since 1974 as an informal organization to deal primarily with road surfacing, erosion, snow removal and, to a lesser extent, drainage.
 2. Current governance: Floyd (President/ Treasurer/Secretary) and Len (Vice- President)
 3. There is a bank account with two signing officers
 4. The association is not incorporated
 5. There are no policies or by-laws
 6. There is no insurance
 7. Road Ownership History- Private road: Road crosses privately owned land: Thornton, Park, Kearns and Flanakin (road was separated from properties in front of Kearns and Flanakin - unsure of ownership), Kirkpatrick, Wilcox(Ian and Paula), Douglas. Of note - there is a 1 foot reserve on the north side of the fence at the dead end which is owned (or controlled) by the municipality. It was put in place after lobbying by our Association to prevent vehicle access to Lakeshore Road North from Lakeshore Road South.
 8. Municipal services (snow plowing and road maintenance) have historically been as far as the Kearns' driveway. This service arrangement was established many years ago and has simply continued as normal practice. From that point on, road maintenance and snow clearing has been the responsibility of residents.
 9. The distance from Kearns' to the gate has been used to calculate our subsidy from the municipality. (Approximately \$2300/yr)
 10. The Dead End has been and continues to be vulnerable and valued.
 11. The road does not meet municipal standards. Currently, the only standards we have to meet are our own.

12. Recent Road Works: 2008: Road built up and re-surfaced (\$13K), 2014 new culvert at the corner (\$15K), for 2018 a request has been made to the Town to be included in the tender to resurface the road.
 13. Current Road Issues: Dust at corner, drainage at Mills.
 14. Budget- Len and Floyd have been signing officers. The bank account (~\$10K balance) is for snow removal and maintenance. They also manage the snow plow contract and work with the municipality regarding maintenance, repairs, and resurfacing.
 15. Funding: Municipal Subsidy (\$5/ metre) plus equal payments from residents (not including empty lots). Snow is a fixed cost for the road, and an optional fixed cost for driveways.
2. Floyd Wilcox would like to step down as president - Bob Clement nominated Ian Wilcox as president, seconded by Valerie Brodrick - everyone was in agreement. Len has agreed to remain as Vice President. Consensus by the group to also have Evelyn, Val, and Joanne work with Ian and Len as a committee through the transition taking place over the next 16 months.
3. Municipal Staff Report and Recommendations
 1. Valerie read emails from Barb Clumpus (mayor) and Bob Foster (president of South Kiowana road association). The Mayor's email suggested no decisions would be made at Monday's council meeting. Mr. Foster's email to Council expressed concerns on behalf of his road association.
 2. Several members indicated they would be able to attend the council meeting for the proposed 1:30pm time.
 3. It was agreed Ian would prepare a letter expressing our concerns regarding the staff report and that it would be distributed to the council members before Monday.
 4. Actions: The above five committee members will meet to develop an action plan going forward. This committee will communicate with the members and the members are welcome to communicate with the committee.
 4. Other items:
 1. Discussion regarding membership and former municipal services..
 2. Len and Floyd met with the transportation manager to review some options with the municipality.
 3. It was agreed that we should get insurance right away. Ted pointed out that we would not need to be an incorporated entity to get insurance.

Meeting adjourned at 5:15 and an Association BBQ supper followed (with many thanks to the Clements as hosts).