

LRSA Executive Meeting

March 10, 2022

Agenda and Minutes

Meeting hosted via Google Meets

In Attendance:

Evelyn Dean
Joanne Clement
Bob Clement
Len Rhodes
Ian Wilcox

Regrets: Tom Fellows

Agenda and Meeting Notes:

1. Update regarding Ministry of Natural Resources and Forestry Shoreline Work Permit Conditions:
 - No response yet. Waiting for MNRF staff to be assigned to the issue.
 - Our Association will keep this issue before MNRF and be persistent.

2. General Liability and Risk Management Concerns
 - Each of the three new committees will include risk and liability as a key component of their work including scoping issues. The executive will then prioritize those issues.
 - The Executive will add Risk and Liability as a standing item on their meeting agenda.

3. Treasurers Report
 - Bank balance \$19,805
 - Two members remain with outstanding dues.
 - Road snow removal costs have been \$3,152 to date.
 - Sanding costs to date have been \$508.50.
 - Driveway snow clearing costs to date have been \$4,300. The 2023 budget will need to review the costs for driveway snowplowing expenses to ensure they reflect actuals year to year.

4. Road Maintenance and Risk Management Committee
 - The Association needs to implement a more proactive role in identifying maintenance needs and concerns. This includes a road inspection committee and schedule, plus monitoring of construction activity impacts on the road.
 - Drainage concerns remain at select locations.
 - The new Road Maintenance and Risk Management Committee will develop a process for identifying road issues
 - Ian will develop a terms of reference for the new Committee.

5. Signage Committee
 - The sign produced in 2021 has not yet been installed at the north end of the road. The Committee is exploring location options.
 - There has been a request for more No Parking signs along the southern section of road.
 - The Association may need legal advice regarding our ability to ask an individual home owner to take action to minimize road risk

- More dog waste has been noticed along the road. New signage may be warranted.
6. By-Law Committee
- By-laws were approved before Christmas through an email vote.
 - A signed copy of the by-laws will be posted to the web site.
 - Responsibility for the Drainage Plan (originally developed through this committee) will be transferred to the Road Maintenance Committee.
 - It is possible the By-law Committee will be recommended to the Executive to be a standing committee.
 - It was further suggested the scope of this Committee's work be expanded to include governance.
7. General Follow-up related to the AGM
- An **E**mail will be sent to the membership and include: AGM minutes are posted, By-Laws are approved and posted, summary of by-law vote and notice that committees will be operational soon, also executive meeting dates will be posted on web site. Bob will prepare the email and send to Evelyn for distribution.
 - An Executive Meeting schedule for the year is needed so members can consider attending.
 - Ian would post the meeting dates on the web site.

Proposed 2022 Executive meeting dates:

Third Tuesday of the following months at 7:00 pm
 May 17
 June 21
 July 19
 AGM Sat. August 27
 Sept. 20
 Meet every two months thereafter

A question was raised regarding what recourse the Association has for members who do not adhere to by-law requirements. It is believed the Executive really has no recourse but we should emphasize at AGM the importance of member cooperation.

8. Individual Property Holding Provision Clearance

- A question was raised regarding if the Association should have a concern regarding a specific "clearance of a property's Holding Provision" that appears on many of the properties on the road. It was brought to the Executive's attention by one owner. There was agreement that the Association has no role and that the matter is the individual's responsibility.

9. Road History Summary

- Copies of the road history composed by Bob Clement have been sent to the executive.
- Edits are welcome
- Expect it to be revised over time.
- Pictures are from members and from local history books.
- Next steps?
- Can be posted to web site for general information- Ian to post.
- Ian to confirm with WIX that content cannot be modified by users. Do we need an extra level of security? Would be worth paying for it. Ian to check this. (WIX security level).
- A discussion followed regarding the need for a password protected section of the web site. It was agreed this is unnecessary at this time.

11. Other

- Add a photo gallery on our web site?
- Ian look into design through WIX.

Adjournment

Next meeting May 17 at 7:00