

**LRSA Executive and Road Resurfacing Committee Combined Meeting  
April 22, 2021 Hosted via Google Meets**

**Agenda and Minutes**

**In Attendance:** Len Rhodes (Treasurer), Evelyn Dean (President), Joanne Clement, Bob Clement (Vice), Ian Wilcox (Secretary), Ted Cash

**Regrets:** Val Brodrick

**Purpose:**

- Review road resurfacing quotes including summary of recent site meeting with Hot Rock Paving and recent quote for drainage work.
  - Make a decision regarding proceeding with the project this year or deferring to a future year.
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**Updates:**

Drainage Discussion

- Those property owners where additional roadside ditching/ tiling is proposed have all been contacted and they are supportive of proceeding (Ingoldsby, Kearns, Flanakin, Shoots).
- Kearns noted they would support an additional under-driveway culvert as they plan to repave their driveway this year anyway.
- The municipality has completed locates for municipal water.
- The committee will ensure Extreme Excavating requests locates before any work proceeds.
- Note locates need to be requested for installation of new road signs.
- Following a short discussion regarding road ownership at the north dead-end, Ian will find documentation for the existing one foot municipal reserve and ensure it is posted on the Association's web site.

Resurfacing Discussion:

- The quote and project scope from Hot Rock Paving was reviewed.
- Hot Rock Paving offered the lowest of the five quotes received- \$36,400.
- The Committee discussed some of the company's negative reviews posted on-line but, after meeting with the contractor and discussing this concern directly, the Committee is comfortable that Hot Rock's services meet our expectations and needs.
- Bob Clement will draft a letter of engagement that includes our detailed expectations for services included in the project. Committee members will also be on-site during the re-paving and are aware of our project specifications and are prepared to fill this project management role.
  
- The Committee considered deferral of the project versus proceeding with Hot Rock Paving as the preferred contractor.
- Hot Rock Paving noted they should be able to do our project "in short order."

- Len reviewed our financial position for the project:
  - Special levy collected to date @ \$1,500/ property= \$33,500
  - Three years of "Future Capital" funding @\$150/ property= \$10,350
  - Total= \$43,850
- Further discussion considered comparisons with other quotes for tar and chip, the need to communicate any decision with the Association's membership and an opportunity for anyone to express concerns, and the length of time the project would take (one day).

**Moved by Joanne Clement that the Executive accept the quote from Hot Rock Paving as well as proceeding with drainage work through Extreme Excavating, all to be completed this summer if possible.**

**Seconded by Len Rhodes**

**Carried**

**Actions:**

1. Letter for Association Members- Ian will draft and circulate to the Executive for comment
2. Letter of Engagement with Specifications for Hot Rock- Bob Clement to draft
3. Ian to find documentation of the one foot reserve at the road's north end, circulate to the Executive and post on the Association's web page.