

LRSA Executive Meeting Minutes

January 10, 2023

Hosted by Evelyn Dean

In Attendance:

Evelyn Dean
Len Rhodes
Bob Clement
Joanne Clement
Ian Wilcox (Remote)

Agenda and Meeting Notes:

1. Review of Agenda and any additional items
 - No additional agenda items.
2. Review of Nov 24th meeting minutes. Adoption of minutes.
 - Moved by: Joanne Clement
 - Seconded by: Len Rhodes
 - Carried
3. Review of Drainage Plan Next Steps Memo of Dec 23, 2022:

Discussion:

- There was agreement that professional consulting services are not affordable (estimates between \$11K and \$25K) or may not even be necessary given the relatively minor scale of drainage issues our Association faces. It was suggested we proceed with developing our own in-house Drainage Plan utilizing the expertise we have within the Association.

What products do we want from a Drainage Plan?

- The scope of the Drainage Plan will be limited to 1. roadside ditches and /or tiles, 2. under-road culverts, and 3. outlets to Georgian Bay. (i.e., It is the responsibility of each homeowner to manage water from their private property and direct it to the nearest roadside ditch or outlet.)
- Map of current drainage system (roadside ditches, under-road culverts and outlets)
- Inventory of current drainage system: ditches, culvert and tile drain sizes, lengths and locations.
- Map of current drainage issues
- Recommendations for roadside ditch depths and/or buried tile sizes, lengths and locations
- Recommendations for under-road culvert locations and sizes
- Recommended locations and sizes for drainage outlets to Georgian Bay from the road

Suggestions:

- Look to Lakeshore Road North for guidance e.g., ditch and culvert/ tile depths, sizes and locations. These measurements can be taken by our own volunteer members.
- All the municipality for detailed specifications of Lakeshore Road North.
- Question regarding poor drainage at property #223. Is there current guidance for a roadside ditch or outlet between properties that are on the east side of the road? No but that problem creates some urgency to have a plan or guidance. Guidance is also needed for new construction.
- By-laws may have to be updated to specify property owner responsibilities and conformity to an approved Drainage Plan.

Action: The Road Maintenance Committee will take the lead in creating a Draft Drainage Plan. Brent Flanakin and Roger Pyette will be asked to assist the Committee (Current committee includes Len Rhodes, Ted Cash and Ian Wilcox). Municipal staff will be asked for input as well. The Draft will be circulated to the Executive for comment and input.

The Draft Drainage Plan will be presented to the Association's membership at a May or June 2023 meeting. The purpose will be to introduce the Plan, invite questions and comments, with the expectation the Plan will be considered for approval at the August AGM.

Other:

Bob Clement met with Municipal staff and shared the following from that meeting:

- Our Association has concerns regarding possible development of the 18 acre parcel immediately west of our Association's properties (north end), specifically regarding increased drainage.
- There is apparently no municipal requirement to inform neighbours of pending development.
- We were invited to monitor the municipal web site to look for public notices.
- Building permits and site plan approval would likely be required for development.
- Grey County has a tree cutting by-law for properties greater than 1ha. Permission would be needed from the county for tree removal. Approved developments can remove trees.

Update regarding Ditch Erosion Work at Flanikin's:

- Work is done and the contractor has been paid. There is still concern part of the ditch north of the repair is not flowing.

4. Sign Committee

- The Committee will develop a fence repair design. Emergency Services will be consulted regarding the need for and size of an emergency access gate.
- The new sign will be ~\$80. The Executive directed the Committee to proceed.
- A "sign installation party" will be mobilized in the spring (after getting locates).

5. Financial Update

- The LRSA's current bank balance is \$27,325.57.
- Dues are outstanding from three members. Executive members volunteered to contact those in arrears.
- Len Rhodes sent the appropriate invoices to the municipality as required to be eligible for the annual subsidy.

6. Cade Insurance Renewal:

- No further follow up is required. Policy has been accepted by the Executive and dues have been paid.

7. In camera discussion:

Motion to go in-camera: Joanne Clement

Seconded: Bob Clement

Carried

- A personal matter was reviewed for the Executive's information.

Motion to rise from in-camera: Joanne Clement

Second: Bob Clement

Carried

8. Review times and dates of Meetings in 2023 to ensure availability.

- Feb 21
- April 4
- May 30

9. Other issues identified previously:

- Question regarding a snow pile left by municipal plow at the mailboxes. The Municipality will be contacted if it happens again.
- Unknown road ownership at the south end of the road- no action taken.

10. Meeting adjourned at 8:40pm.